

Retain Planner

- **Entry level product**, suitable for up to 5 concurrent licences (up to 5 people having access to Retain at the same time)
- Good for planning on a **small scale, simple** to install and set up
- **Embedded database file** (so no need to set up a database)
- **Allows for two levels of access**; full user and read only.
- Can be used as a single or multiple user and over a **LAN, WAN or VPN connection**.
- **Budget Time, Budget Revenue and Variance fields** to compare the difference between budgets and planned revenue for the business.

Retain Corporate

- When you would like the capability to plan at country level between multiple locations.
- When you need **5 or more people to have access to Retain at the same time** (5 concurrent licences).
- When it would be useful to have the database on a **SQL Server or Oracle platform**; easier access to integrate with other systems and potential to expand your setup and number of resources...
- **Finer grained security** control, so that you can restrict staff to only be able to book for certain resources e.g. their own department.
- **Integrated Booking Requests** to allow project managers to request staff, or staff to request to be placed onto projects or vacation.
- **Grouped bookings**, the ability to link bookings together (with the same job) so that if one booking is moved, the others move at the same time.
- **Scenario Manager** to manage groups of tentative bookings or unconfirmed contracts.
- **Additional Booking Shapes** to visually represent different types of bookings.
- **Upload attachments** such as CVs/Resumes and job specifications to the Retain database.
- **Ghost booking functionality**, more control over tentative bookings

Retain Enterprise

Retain Corporate functionality, along with several additional features such as:

- **Multiple diaries** for different countries and individuals e.g. one person working part time and one person who works 24 hours. You can also specify different public holidays for various countries.
- **Multiple Currencies** to cater for different countries.
- **Even finer grained security**, where you can hide or show particular fields held against the resource or job.
- **Calculated fields created for you** on an ad-hoc basis. These can be used to calculate company specific statistics, pull in external financial information and generate custom colour schemes.
- **Cost and revenue rates** to compare the revenue expected from planned work and the cost to the business. **Also the Budget Cost Variance field** to compare the difference between budget cost and planned cost to the business.
- **Additional levels** of clients and assignments for jobs, allowing for a more hierarchical structure to the client based data.
- **Multiple Colour & Shape Schemes** to allow different departments to have different settings for colours and shapes. Colours can also be used to identify conflicting bookings or jobs which are not in profit.
- **Booking Dialog Customisation** to display data in drop down menus set to the organisation's preferences.